



Roya Tajik

Attorney At Law / Legal Consultant

Tehran, Iran

Phone: 09125546117

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PROFESSIONAL PROFILE

Experienced and dedicated Attorney at Law with academic qualifications in English Translation and Law, Strong background in legal research, legal consultation, litigation, legal document preparation, and client representation. Committed to professional ethics, confidentiality, and effective legal service.

PERSONAL INFORMATION

Full Name: Roya Tajik

Place of Birth: Tehran, Iran

Date of Birth: 22 / 7 / 1985

Nationality: Iran

Phone: 09125546117

Email: Royatajik6464@gmail.com

EDUCATION

Master of Laws (LL.M.) – Law

University: Islamic Azad University

Graduation Year: 2016

Bachelor of Laws (LL.B.) – Law

University: Islamic Azad University

Graduation Year: 2013

Bachelor of Arts (B.A.) – English Translation

University: Islamic Azad University

Graduation Year: 2008

PROFESSIONAL EXPERIENCE

Attorney at Law

Iran Central Bar Association – since 2018

- Providing legal consultation and professional legal advice to clients.
- Representing clients before courts and relevant legal authorities.
- Preparing and reviewing petitions, contracts, legal documents, and submissions.
- Conducting legal research and analyzing laws, regulations, and case documents.
- Developing legal strategies and following up on judicial proceedings.

- Negotiating and assisting in the resolution of legal disputes.
- Maintaining professional confidentiality and ethical standards.

AREAS OF LEGAL EXPERTISE

Civil Law /Criminal Law / Family Law /Contract Law /Legal Consultation/Dispute Resolution

PROFESSIONAL SKILLS

- Legal research and analysis
- Legal drafting and documentation
- Court representation and litigation
- Client consultation and relationship management
- Strategic problem-solving
- Professional ethics and confidentiality
- Strong written and verbal communication

LANGUAGES

Persian: Native

English: Advanced

PROFESSIONAL QUALIFICATIONS

Attorney at Law – Iran Central Bar Association

Bar / License No.: 30392

Year of Admission: 2018