



Fatemeh(Sara) Fadaei

Ref : C364-558

Legal Adviser & Trainee Advocate

Iranian Central Bar Association

Last Update : 2019/04/18

Age:

29 years old

Marital status:

Married

Current Location:

Iran, Tehran

Nationality:

Iran , Iran , Iran

Preferred Locations:

Tehran

Salary expectation:

**Not Specified/
Negotiable**

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www.irantalent.com

WORK EXPERIENCE

PRESENT

Legal Adviser & Trainee Advocate . 6 mos
Iranian Central Bar Association . Iran. Tehran

OCT 2018

AUG 2018

Intern, United Nations Information Center, Tehran, Iran . 6 mos
United Nations Information Center . Iran. Tehran

FEB 2018

-Provide support to the UNIC office in organizing meetings, workshops, press events, and other activities

-Translate UN documents from English into Persian and vice versa

-Research and compile UN materials

-Assist with design of UN-related publications, promotional materials

JUL 2017

Legal Counsel . 6 mos

SRDB Law Firm . Iran. Tehran

JAN 2017

□ Advising on different areas including corporate matters and contracts

□ Negotiation and Corporate Development

JUN 2016

Associate . 9 mos

Dentons . Iran . Tehran

SEP 2015

- Advising INSO on codification of the Code of practice for digital CCTV recording systems and Closed Circuit Television (CCTV)- Management and operations

- Advising on different legal areas include but not limited to :

*MVNOs project and corporate issues in Iran

* Cosmetics importation and franchise project

* HR issues and tax matters in Iran

*Corporate matters and importation of agricultural products

*Opening chain stores and importation of different products in Iran

*Managing the professional relations with FDA on a daily basis

SEP 2014

Associate . 2 yrs

Shayan International Law Firm . Iran . Tehran

SEP 2012

- Advising on different national and international projects

- Advising on company registration ,HR,Retail

- Drafting contracts andMOUs

SEP 2012 ○
●
NOV 2011 ●

Legal advisor & Educational Manager . 10 mos
SME Co . Iran . Isfahan

- Advising on managing litigation
- Advising on drafting contracts
- Advising on HR issues
- Advising on Tax issues

SEP 2011 ○
●
JUN 2011 ●

Guest Lecturer . 3 mos
Isfahan University . Iran . Isfahan

- Working as a guest lecturer in Isfahan university
- Having the permission of attendance in different levels of " Legal Text in English " courses, I passed 32 units during BA, I became a specialist in translation.
- I translated many articles for master students and Phd candidates

SEP 2011 ○
●
JAN 2008 ●

Paralegal . 3 yrs 8 mos
Advocate office (Mr Rostam Shirazi , the then Head of Isfahan Bar Association)
. Iran . Isfahan

- The office I worked in is one of the most famous offices in Isfahan which has a high level in practicing in multiple legal matters especially company law and criminal law.
- Providing different legal services under supervision of CEO
 - Participating national and international meetings as a representative

📖 EDUCATION

Columbia University in New York, Amsterdam University, Leiden University . Outside of Iran, Netherlands
Diploma -Law 2014 - 2014
American Law

Initiative of Change Switzerland (IofC) & United Network of Young Peacebuilders (UNOY) and Bulgaria Habit Foundation. . Iran, Tehran
Diploma -Law 2019 - 2019
Inner Peace and Mindfulness ,

Shahid Beheshti University .
Iran
Master (MSc/MA) 2012 - 2015
International Law

The Hague Academy of International Law . Outside of Iran, Netherlands
2012 - 2012
Public International Law

Isfahan . Iran
Bachelor (BSc/BA) 2007 - 2011
Law

TECHNOLOGY SKILLS

Office

Expert

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LANGUAGE SKILLS

French I can understand a little

Persian (Farsi) I can speak as good as a native speaker

English I can speak as good as a native speaker

CERTIFICATE

Certificate in Training of Trainers (Peace Education) . 2018
United Nations Information Center . IRAN

International Certificate of Inner Peace and Mindfulness . 2019
Initiative of Change Switzerland , UNOY , Habit . SWITZERLAND

Certificate of English proficiency . 2007
Iran Language Institute . IRAN

Certificate of Attendance . 2012
The Hague Academy of International Law
.

Certificate of Attendance& Full Scholarship Certificate . 2014
Colombia Summer Program .

COMMENT

Advanced managerial skills in various areas :

- The agent of Isfahan bar association and Freiburg bar association
- The executive manager of art exhibition
- The head of law student association
- Holding different international conferences as the executive manager
- Acting as the head of Irana cultural association
- Acting as an educational adviser in Dadafarin institution.

Honours and awards:

- Ranked 162th out of more than 500,000 participants in National Entrance exam of BA.
- Ranked 12th out of more than 20,000 participants in National Entrance exam of MA.

Memberships:

- Member of Iranian Central Bar Association
- Volunteer member of Tehran Peace Museum